**Volunteer Contact Details Form**

This form **must** be completed and returned to ScotRail by all volunteers prior to commencing any activities at ScotRail locations, forms should returned to [adoptastation@scotrail.co.uk](mailto:adoptastation@scotrail.co.uk)

|  |  |
| --- | --- |
| **Volunteering Information** | |
| Station(s) Adopted: |  |
| Area of station: ie what platforms? |  |
| What is the name of your group or organisation? |  |
| Are you the lead volunteer? (delete as applicable) | **YES/NO** |
| If you are a returning volunteer when did you first become involved with ScotRail volunteering? |  |
| **Your Details** | |
| Forename: |  |
| Surname: |  |
| Email address: |  |
| Telephone number: |  |
| First line of your home address: |  |
| Second line of your home address: |  |
| Post code: |  |
| It is necessary that we be able to contact volunteers with important information quickly therefore we may email you from time to time, are you happy for us to do so? Delete as applicable **YES/NO**  **PLEASE NOTE: LEAD VOLUNTEERS MUST AGREE TO USE OF THEIR EMAIL ADDRESS** | |
| **Emergency Contact Details** | |
| Name: |  |
| Relationship: |  |
| Contact telephone number (home & mobile): |  |
| Please make us aware of any medical issues that could impact your volunteering: | |
| Please let us know if there is any additional support required: | |
| Signature: |  |
| Date: |  |